

RISK ASSESSMENT
Classroom, Grounds and Ha'penny Hatch Bridge

Updated: Paddy Hayes April 2024
 Reviewed: Julia Kerrigan April 2024



Entrance to CET gates	///trying.mass.modes
Entrance to CET building	///spoke.flows.bottom

Type of Hazard	Potential Impact	Likelihood (1-5)	Impact (1-5)	Risk Score (1-25)	Control Measures carried out by Creekside Education Trust	Remaining Risk (H/M/L)
Infection with contagious diseases (e.g. cold, flu, Covid-19)	Illness resulting from infection	2	1	2	<ul style="list-style-type: none"> Open windows and doors, where possible, for ventilation Clean tables, benches, sinks, door handles and toilet flushes at the end of each session Creekside Discovery Centre will be professionally cleaned on a regular basis 	L
Classroom activities. (artefacts, crafts)	Injury from sharp objects, heavy objects. Cuts, bruises etc.	3	1	4	<ul style="list-style-type: none"> Check artefacts regularly for sharp edges or other damage and remove as necessary. Staff to give clear instructions on handling objects or using equipment like scissors. Ensure school staff are supporting and supervising 	L
Equipment	Injury through cuts or collisions	1	2	2	<ul style="list-style-type: none"> Carry out regular equipment checks, ensuring all equipment is functioning and safe to use School staff to supervise children playing / exploring outside at lunch time First aid kit on site at Creekside Discovery Centre 	L
Uneven ground, stones, slip and trip hazards	Slips, trips and falls	3	2	6	<ul style="list-style-type: none"> Participants told to walk and not run outside Trip hazards removed from indoors Pack away any floor-based activities after use 	L
Loose stones	Injury from impact	2	3	6	<ul style="list-style-type: none"> School staff to supervise children playing / exploring outside at lunch time Group told not to throw stones when needed 	L

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Weather: Wind	Injury from falling objects (e.g. tree branches)	1	5	5	<ul style="list-style-type: none"> On booking, provide information to group advising on weather appropriate clothing and equipment Check weather forecast Monitor weather and modify tasks, suspend or cancel session when safety affected 	L
Weather: Hot	Sunburn, heatstroke, dehydration	2	2	4	<ul style="list-style-type: none"> On booking, provide information to group advising on weather appropriate clothing and equipment Check weather forecast Ensure access to shade and drinking water Monitor weather and modify tasks, suspend or cancel session when safety affected 	L
Weather: Wet and/or cold	Hypothermia	1	4	4	<ul style="list-style-type: none"> On booking, provide information to group advising on weather appropriate clothing and equipment Check weather forecast Supply Creekside red waterproof coats and/or additional socks if required Visually check that all participants are wearing suitable clothing before activity Monitor weather and modify tasks, suspend or cancel session when safety affected 	L

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Plants and insects	Allergic reactions, scratches, stings and biting	2	5	10	<ul style="list-style-type: none"> Pathways to be kept clear of thorny or stinging plants Briefing learners on any seasonal risks at the time of visit Known medical conditions of participants is requested on booking form Visiting staff are responsible for carrying and administering medication First aid kit on site at Creekside Discovery Centre 	M
Logs in bug-hunting area	Crushed hands or feet, falling off logs, concussion	2	4	8	<ul style="list-style-type: none"> School staff to supervise groupwork at bug-hunting area Instruct group not to stand on the logs when necessary 	L
Water, mud, artefacts from the Creek	Disease from handling	2	4	8	<ul style="list-style-type: none"> Tell participants, during safety talk, to not put hands in mouths or on face Wash hands after activity, nail brushes and antibacterial soap available at all sinks in bathrooms 	L
Public access	Abduction, or causing harm to anyone on the site	1	4	4	<ul style="list-style-type: none"> Keep gates closed during a school visit Discuss with group leader if there are any students at risk of trying to get off site – lock gates if there are any concerns. Give groups clear boundaries Be vigilant for public on site 	L
Getting lost or separated from the group	Becoming lost, injured or abducted	1	2	2	<ul style="list-style-type: none"> Session leader to wear a hi-viz vest Instruct group to work and stay together Session leader to carry a mobile phone Ensure accompanying adults are responsible for checking all children are present 	L
Fire	Burns, smoke inhalation, death	1	5	5	<ul style="list-style-type: none"> Service and test fire alarm regularly Fire exits accessible and open Staff to be aware of evacuation procedure and assembly points. 	L
Pond	Drowning, water-borne disease	1	5	5	<ul style="list-style-type: none"> The pond boardwalk will be off-limits for sessions not involving pond dipping 	L

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Bridge - Public area	Abduction, becoming lost, bitten by a dog	1	5	5	<ul style="list-style-type: none"> Give clear expectations for all to walk together in single file and stay together Accompanying adults responsible for checking all children are present Instruct participants to leave dogs alone when needed Session leader to carry a mobile phone 	L
Bridge - View point	Injury / death from fall, drowning in river	1	5	5	<ul style="list-style-type: none"> Instruct individuals not to climb on or lean over railings when needed 	L
Bridge - Cyclists on pavement	Injury from collision	3	4	12	<ul style="list-style-type: none"> Instruct group to stand on one side of bridge Instructor to wear a high visibility jacket Visiting adults to be instructed to manage movement and position of people in the group 	M
Bridge - Rubbish / dog faeces	Injury / disease from standing on or touching sharp items / dog faeces	2	3	6	<ul style="list-style-type: none"> Session leader at front of group pointing out and avoiding dangerous rubbish and dog faeces 	L

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Emergency Numbers

Ambulance 999

Lewisham A & E, Lewisham High Street, London SE13 6LH. Call **020 8333 3000, [///INSIST.PUNCH.PROVEN](#)**

Likelihood of Occurrence	Severity of Consequences				
	1. Minor Injuries [No lost time]	2. Significant Injury [up to 7 Days]	3. Serious Injury [7 Day Injury]	4. Major Injury	5. Fatality
1. Very unlikely [hasn't occurred before]	1	2	3	4	5
2 - Slight [rarely occurs]	2	4	6	8	10
3 - Feasible [possible, but not common]	3	6	9	12	15
4 - Likely [has before, will again]	4	8	12	16	20
5 - Very Likely [occurs frequently]	5	10	15	20	25
Risk Rating: Likelihood * Severity	Minimal 1-2	Low 3-9	Medium 10-15	High 16-20	Extreme 25

Rating Risk

25	Extreme Risk
16-20	High Risk
10-15	Medium Risk
3-9	Low Risk
1-2	Minimal Risk